

**PRYFC Learning Support Fund is:**

Designed to give up to a maximum of £100 financial assistance to members who achieve/pass a recognised qualification (EG: a CV enhancing qualification). For example this may include: Trailer Towing Licence, any agricultural qualification (spraying, atv,etc), Tractor Licence, Theory or Practical Driving Test, Food Hygiene, First Aid, etc. NB: Qualification does not have to be “agricultural” but should be “CV Enhancing”.

**PRYFC Learning Support Fund is not:**

For funding the “intended” qualification (cost of learning) in advance of the qualification being achieved.

**Proposed Rules of the scheme:**

1. Members applying for funding must be “Active Members” being, at a minimum, in their second year as a PRYFC Member.
2. Definition of Active Member ultimately at the discretion of the Current Chairman, Vice Chairman and Secretary, but in essence to actively, regularly, participate in PRYFC meetings and events.
3. Application for funding should provide full details of the qualification being sought and the funding requested. (via the application form and accompanied by evidence financial and qualification detail).
4. Funding applications to be approved by the Club President, Club Chairman and Club Treasurer.
5. The decision to support funding, or not, will be given within two weeks of application (except in exceptional circumstances, in which case the applicant will be aware of the reasons for the delay. For example further evidence may be requested).
6. A maximum of £100 Funding to be made available for each member during their lifetime membership of PRYFC (This figure could be higher if PRYFC were keen to support with a fund raising programme).
7. £100 Fund per member may be taken in one £100 application or in many smaller applications for funding support across a number of learning opportunities. Funding may be used to wholly or partially pay for a qualification or costs incurred in achieving the qualification.
8. Funding may be used in conjunction with any other funding initiative available through YFC National, YFC County, or other funding schemes.
9. Applications for funding may be made prior to, or post (provided it is within 6 months), the qualification being taken. The standard paperwork and financial evidence of costs will be required for any application.
10. If the PRYFC member is dependent on the funding to take the qualification, then the Application for Funding should be submitted for approval prior to the costs being incurred, however, funding is only payable on achievement of the qualification and with proof of expenses incurred. (This means for example, £100 could be put towards a Trailer Towing Licence, however, the funding would only be payable once the qualification is passed and proof of passing is issued, it is not payable purely for the cost of learning for the desired qualification, thus avoiding paying for funding where the “test” is never actually taken or failed.... Not CV enhancing!).
11. Rules of the scheme, together with any paperwork/forms would be available via the PRYFC website.
12. The club reserve the right, following consultation with the Advisory Committee, to amend the rules of the scheme, or fully withdraw the scheme, at any time. Such decisions would be communicated to the members. All “Approved” applications would be honoured. Any at the “Submitted” stage would be considered.